
**MEMORANDUM
CITY OF SPRINGFIELD**

DATE OF WORK SESSION: March 4, 2008

TO: Committee for Citizen Involvement

**TRANSMITTAL
MEMORANDUM**

FROM: Matt Stouder, Supervising Civil Engineer MS

SUBJECT: Planning Commission/Committee for Citizen Involvement review and approval of the following project: City of Springfield Wastewater Master Plan update.

ISSUE: The Planning Commission is asked to:

In the role of the "Committee for Citizen Involvement" (CCI), approve the public involvement portion of the City's Wastewater Master Plan (WWMP) update. Citizen involvement will include, but is not limited to, holding an open house at City Hall to discuss the draft WWMP with the engineering and development community as well as the general public; posting of the draft plan to the City's website for public comment; and a Planning Commission and City Council public hearing for adoption. The Public Involvement Process (Attachment 1) is consistent with Springfield's planning policies and statewide planning Goal 1 – Citizen Involvement.

DISCUSSION: The WWMP is a public infrastructure plan that takes a citywide look at the wastewater system to identify both existing and future needs. The WWMP update will replace the City's existing and outdated 1980 Sanitary Sewer Master Plan. The update was initiated by the City Council, and preliminary work on the master planning effort started several years ago, when the City selected CH2MHill as the consultant. The WWMP update will provide basic data for the City's capital improvement program, System Development Charge methodology, and support for the development community.

Staff has met with the City Council on two separate occasions this past year to inform the Council of the WWMP update progress. Due to the technical engineering nature of the plan update, staff elected to wait until a draft plan was available to initiate public involvement. As the final documents are being prepared, staff will initiate appropriate amendments to the Eugene-Springfield Metropolitan Area General Plan and the Public Facilities and Services Plan (PFSP). The draft plan identifies wastewater improvements within the City in two general categories. Improvements to the existing system (Attachment 2) will address existing infrastructure capacity constraints, while new systems that will be constructed as a result of growth are shown on Attachment 3.

The attached Public Involvement Process incorporates many aspects of public involvement with citizens and stakeholders throughout the WWMP adoption process. Staff will facilitate a public workshop at City Hall, which will explore the issues identified in the draft master plan and allow for public input. The draft WWMP will be posted to the City's website for review and comment, and meetings with both the Planning Commission and City Council for adoption will be open to the public.

RECOMMENDATION/REQUESTED ACTION: The Planning Commission, in their role as the Committee for Citizen Involvement, is requested to review and approve, not approve, or approve with modifications, the proposed citizen involvement element of the WWMP update.

ATTACHMENTS:

Attachment 1: Public Involvement Process

Attachment 2: WWMP Figure 5.3

Attachment 3: WWMP Figure 5.5

WASTEWATER MASTER PLAN

PUBLIC INVOLVEMENT PROCESS

PUBLIC WORKSHOP

City staff will facilitate an open house/public workshop at City Hall. The workshop will be about 2 hours long, and allow the public to explore the draft Wastewater Master Plan (WWMP) update in detail.

The focus of the workshop will be on the infrastructure improvements identified in the draft plan for both the existing wastewater system and the future expanded wastewater system. Copies of the draft plan will be available for review. Project staff will be available to discuss the plans with the public and assist in answering questions.

An additional open house/workshop may be included depending on the level of citizen involvement in the first workshop.

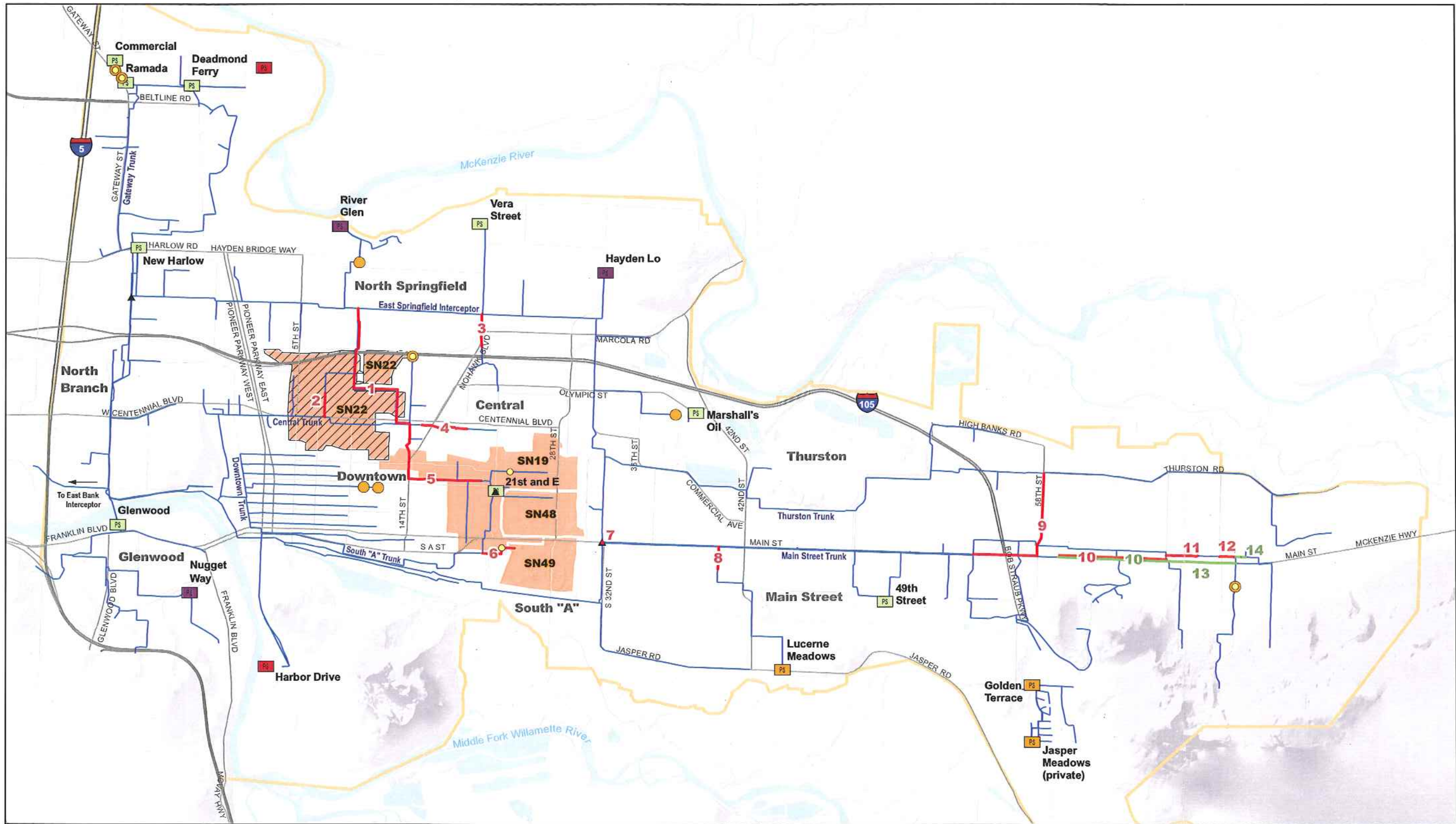
OUTREACH TO THE PUBLIC & DEVELOPMENT COMMUNITY

In addition to the hosting a public workshop at City Hall, staff will post the draft WWMP update to the City's website for public review and comment. Prior to the public workshop and posting the WWMP update on the web, staff will conduct a mail-out notice to neighborhood associations, local engineering firms, developers, and other stakeholders to notify them of both the public workshop and the web posting.

PUBLIC HEARINGS

Staff will facilitate two public hearings with local decisionmakers. This will include one public hearing with both the Planning Commission and City Council. Notice for these public hearings will be included in the mail-out and workshop notice mentioned above.

- ❖ **Public Hearing #1:** This hearing will be open to the public with the Planning Commission to seek approval for adoption of the Wastewater Master Plan update, and necessary amendments to the Public Facilities & Services Plan and Metro Plan.
- ❖ **Public Hearing # 2:** This hearing will be open to the public with the City Council to seek approval for adoption of the Wastewater Master Plan update, and necessary amendments to the Public Facilities & Services Plan and Metro Plan.



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|------------------------------------|---|---|
| Pump Stations | Existing Water Tight Manhole Improvements | Future Basin Rehabilitation (WWFMP Subbasin ID) |
| Existing Pump Station Improvements | Future Water Tight Manhole Improvements | Existing Basin Rehabilitation |
| Pump Stations to be Decommissioned | Future Pipe Improvement | Urban Growth Boundary |
| Future Pump Stations | Existing Pipe Improvement | |
| Weir/Diversion | Existing Major Wastewater System Pipes | |

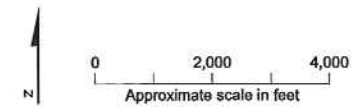
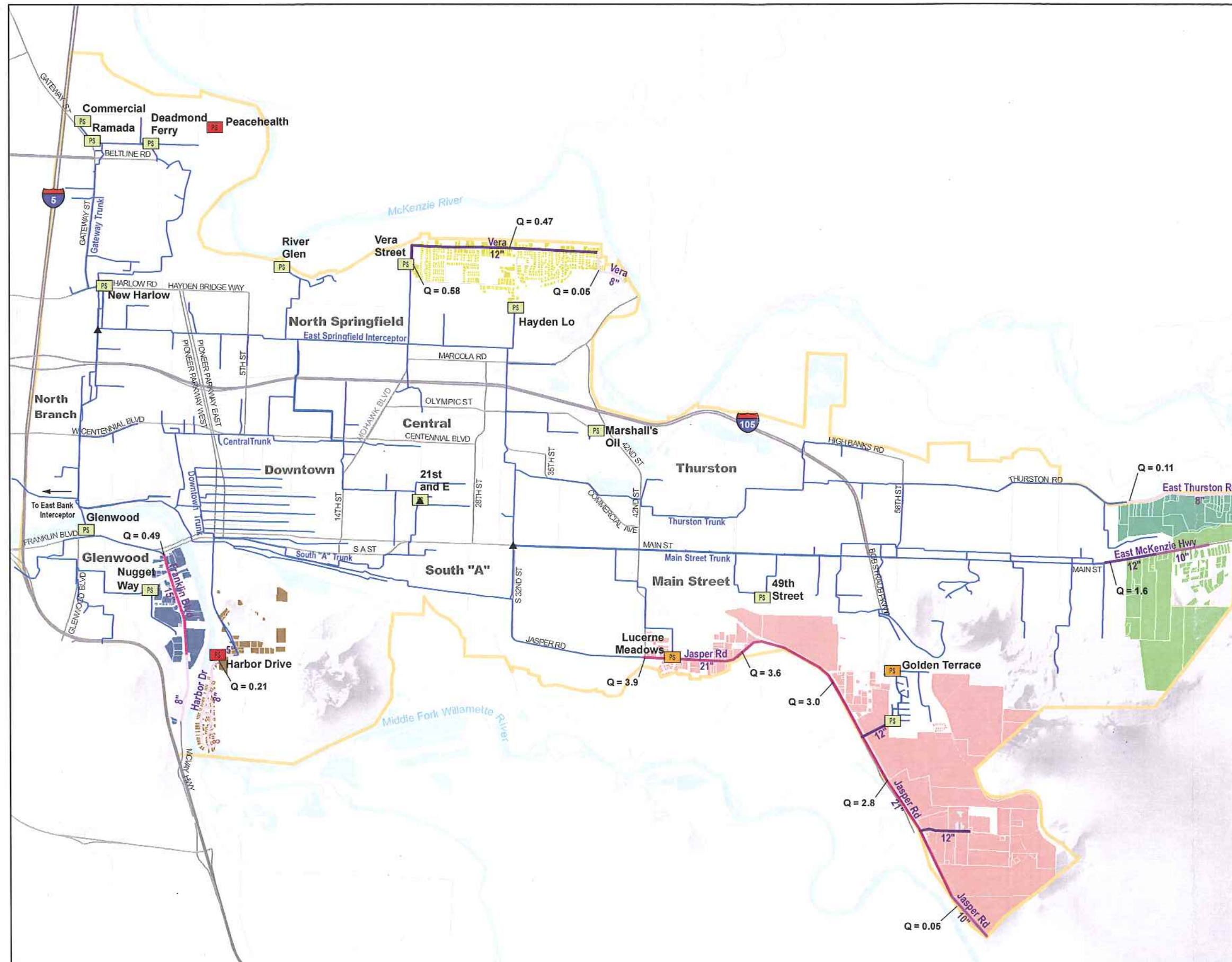


FIGURE 5.3
System Improvements
City of Springfield Wastewater Master Plan



LEGEND

- PS Pump Stations to be Decommissioned
- PS Future Pump Stations
- PS Pump Stations
- ▲ Weir/Diversion

Expanded Service Pipes by Diameter

- 5 inch
- 8 inch
- 10 inch
- 12 inch
- 15 inch
- 21 inch

— Existing Major Wastewater System Pipes

— Urban Growth Boundary

Expansion Areas

- East South
- East Thurston Rd
- Franklin Blvd
- Harbor Drive
- Jasper Road
- Vera PS Area

Note: Q at point (mgd)

0 2,000 4,000
Approximate scale in feet

FIGURE 5.5
Expanded Service Pipes
City of Springfield Wastewater Master Plan