

MINUTES

Springfield Planning Commission
Regular Session
Springfield City Hall--Jesse Main Room
225 Fifth Street, Springfield

May 4, 2004
7 p.m.

PRESENT: Steve Moe, Chair; Bill Carpenter, Vice Chair; Dave Cole, Frank Cross, Gayle Decker, Greg Shaver, members; Greg Mott, Gary Karp, John Tamulonis, Springfield staff; Joseph Leahy, Office of City Attorney; Ray Meduna and Bob Linaham, Springfield Utility Board staff.

Commissioner Moe called the meeting to order.

Commissioner Moe introduced Frank Cross as a new member of the Springfield Planning Commission.

1. PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance

2. APPROVAL OF MINUTES

Commissioner Decker, seconded by Commissioner Cole, moved to approve the work session minutes of January 13, 2004. The motion passed, 4:0:2, with Commissioner Shaver and Commissioner Cross abstaining.

Commissioner Carpenter, seconded by Commissioner Cole, moved to approve the work session minutes of January 21, 2004. The motion passed 4:0:2, with Commissioner Decker and Commissioner Cross abstaining.

Commissioner Decker, seconded by Commissioner Carpenter, moved to approve the work session minutes and regular meeting minutes of April 6, 2004. The motion passed 5:0:1, with Commissioner Cross abstaining.

3. REPORT OF COUNCIL ACTION

Commissioner Carpenter reported that he and Commissioner Cross were appointed to the Planning Commission at the City Council meeting.

Commissioner Moe introduced Frank Cross as a new member of the Planning Commission.

4. BUSINESS FROM THE AUDIENCE

Commissioner Moe invited comment from the audience on items not on the agenda. There was no one present wishing to speak.

5. LEGISLATIVE PUBLIC HEARING

a. METRO PLAN AMENDMENT: AMENDMENT OF PUBLIC FACILITIES SERVICE PLAN (PFSP) TO ADD TRANSMISSION PROJECT

Commissioner Moe asked Planning Commissioners to declare any conflicts of interest or *ex parte* contacts. Mr. Leahy explained that it was not necessary to declare conflicts of interest or *ex parte* contacts at a legislative public hearing.

Ms. Gale introduced the topic. Ms. Gale said the proposed amendments to the PFSP included construction along an existing route of a 115 kV transmission line from the Marcola Substation site at 28th and Olympic Streets to the Laura Substation site at Laura and Shelly Streets.

Ms. Gale said the applicant had satisfied the requirements of the Springfield Development Code Article 7 and Statewide Planning Goals as demonstrated in Attachment 1 of the Commission Transmittal Memorandum. She said staff recommended approval of the application, Metro Plan Amendment LRP2004 as conditioned. She entered into the record two letters from Nick Staihar, 1110 Virginia Avenue, Moscow, Idaho, to Mr. Greg Mott, City of Springfield staff and Mr. Ray Meduna, Springfield Utility Board staff.

Commissioner Moe requested testimony from the applicant.

Robert Linaham, 2417 North 17th Place, Springfield. Mr. Linaham introduced himself as the Director of Electric Engineering and Operations for the Springfield Utility Board (SUB). He said SUB was requesting a change in the Metro Plan to install a transmission line between the proposed Marcola Substation, at 28th and Olympic Streets, and the Laura Substation, at Laura and Shelly Streets. He said this was needed to provide a reliable, second source of transmission power to the Marcola Substation, as well as to provide a back-up source of power to the Gateway and Laura Street Substations. He added that the back-up lines were either for emergency situations or planned conditions. He cited the February 2002 storm in which 10,000 customers lost power when a transmission line and 20,000 volt distribution line went out of service.

Mr. Linaham explained that SUB would be able to accommodate Mr. Staihar's request to relocate a pole on Mr. Staihar's property.

In response to questions from Commissioner Carpenter, Mr. Linaham explained the design criteria and uses of various types of power poles. Mr. Linaham also explained the voltage capacities of power lines.

Responding to Ms. Gale, Mr. Linaham said all utility poles were required to meet the National Electric Safety Code for strength requirements.

Commissioner Moe asked for testimony from the public. There were no members of the public who wished to speak in favor of or in opposition to the request.

Commissioner Moe asked for comments from staff.

Mr. Mott said the PFSP Map 4 was being amended to show a new line from 28th Street to Laura Street, and Project 18 was being added to Table 8, as documented in the attachment to the Commission Transmittal Memorandum.

In summation, Ms. Gale reported that the applicant had satisfied the requirements of Springfield Development Code Article 7 and Statewide Planning Goals. She said staff recommended approval of the application.

Commissioner Moe closed the public hearing.

Commissioner Shaver, seconded by Commissioner Cross, moved that the Planning Commission recommend approval to the City Council of Metro Plan Amendment LRP2004-00003. The motion passed unanimously, 6:0.

6. BUSINESS FROM THE COMMISSION

Commissioner Shaver invited Planning Commissioners to attend an event at the Vet's Club at 7:00 p.m. on May 5.

Commissioner Shaver apologized to staff for a comment he made regarding meeting notification about the traffic circle in the Gateway area. He stated he subsequently learned that neighbors had been notified of the meeting.

Commissioner Shaver asked for details about notification to Planning Commissioners in the agenda packet that an issue regarding a large cedar on M Street had been resolved. Mr. Mott said he would research the issue and e-mail the answer to Planning Commissioners.

7. BUSINESS FROM THE DEVELOPMENT SERVICES DIRECTOR

Mr. Mott said that a volunteer from the Planning Commission was needed to serve on the Community Development Advisory Committee (CDAC) to evaluate proposals for the Community Development Block Grant (CDBG) and to make recommendations to the City Council. He explained the time commitment and timeline for the project, and the types of projects eligible for CDBG funding. Commissioner Moe said the appointment would be considered at a later date.

Mr. Mott reported that the City Council adopted the N.R. Inventory ordinance and the significance criteria on May 3, 2004. He said the City Council also adopted the CDBG One-Year Action Plan that amended the CDBG Five-Year Plan at the May 3, 2004 meeting.

Mr. Mott reported that the Development Services Department had submitted a grant proposal for \$5,000 to the State of Oregon for funding to evaluate what it would take to update the Springfield Development Code.

Commissioner Moe adjourned the meeting at 7:30 p.m.

(Recorded by Linda Henry)

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