

# Structural Permit Application

**CITY OF SPRINGFIELD, OREGON**

225 Fifth Street ♦ Springfield, OR 97477 ♦ PH(541)726-3753 ♦ FAX(541)726-3689



<b>DEPARTMENT USE ONLY</b>
Permit no.:
Date:

**This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.**

LOCAL GOVERNMENT APPROVAL	
This project has final land-use approval. Signature:	Date:
This project has DEQ approval. Signature:	Date:
Zoning approval verified: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Property is within flood plain: <input type="checkbox"/> Yes <input type="checkbox"/> No	

CATEGORY OF CONSTRUCTION		
<input type="checkbox"/> Residential	<input type="checkbox"/> Government	<input type="checkbox"/> Commercial

JOB SITE INFORMATION AND LOCATION		
Job site address:		
City:	State:	ZIP:
Subdivision:	Lot no.:	
Reference:	Taxlot:	

PROPERTY OWNER	
Name:	
Address:	
City:	State:    ZIP:
Phone:    -    -	Fax:    -    -
E-mail:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010.	
<b>Sign here:</b>	

CONTRACTOR INSTALLATION	
Business name:	
Address:	
City:	State:    ZIP:
Phone:    -    -	Fax:    -    -
E-mail:	
CCB license no.:	
Print name:	
Signature:	

SUB-CONTRACTOR INFORMATION		
Name	CCB License Number	Phone Number
Electrical		
Plumbing		
Mechanical		

FEE SCHEDULE	
1. Valuation information	
(a) Job description:	
Occupancy	
Construction type:	
Square feet:	
Cost per square foot:	
Other information:	
<b>Type of Heat:</b>	
<b>Energy Path:</b>	
<input type="checkbox"/> new <input type="checkbox"/> alteration <input type="checkbox"/> addition	
(b) Foundation-only permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Total valuation:</b>	\$
2. Building fees	
(a) Permit fee (use valuation table):	\$
(b) Investigative fee (equal to [2a]):	\$
(c) Reinspection (\$      per hour): (number of hours x fee per hour)	\$
(d) Enter 12% surcharge (.12 x [2a+2b+2c]):	\$
<b>(e) Subtotal of fees above (2a through 2d):</b>	\$
3. Plan review fees	
(a) Plan review (65% x permit fee [2a]):	\$
(b) Fire and life safety (40% x permit fee [2a]):	\$
<b>(c) Subtotal of fees above (3a and 3b):</b>	\$
4. Miscellaneous fees	
(a) Seismic fee, 1% (.01 x permit fee [2a]):	\$
<b>TOTAL fees and surcharges (2e+3c+4a):</b>	<b>\$</b>

## SYSTEMS DEVELOPMENT CHARGES

The City requires Systems Development Charges (SDCs) on new development and redevelopment to accumulate funds to construct new streets, wastewater facilities and storm drainage facilities to accommodate the needs of development. Because SDCs are based on the intensity of the impact on City systems that a use of the property will have, these charges are sometimes large for commercial developments and can apply even if little or no change is required to the physical structure of a property.

We are always concerned that someone starting a business in Springfield not be surprised in needing to pay a significant charge. For that reason, we ask everyone who applies for a commercial building permit, or inquires about using a vacant or occupied property for commercial or residential purposes (other than one and two family dwelling units), to give us some basic information so that we can discuss the potential impact of SDCs. While we can't provide a precise estimate until we have much more detail, we can point out approximate costs you may wish to consider.

Please provide the information below, and we can have someone from the City's Public Works Department contact you to discuss how your development proposal could include the need to pay SDCs.

Address or location of the proposed business:	
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Describe the business activities you are proposing at that location and how much area they will use.

Will the general public use or come to your location for the proposed business activity?	
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Do you anticipate needing additional plumbing fixtures and/or needing water or wastewater facilities?	
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Do you anticipate adding or removing any impervious surfaces or buildings?	
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What's the best way and time to contact you?	
Email:	
Phone Numbers:	

Name	Date