

CITY OF SPRINGFIELD, OREGON



225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH:(541)726-3753 • FAX: (541)726-3689

Banner/Portable Sign Permit - Community Services Division

City Job Number _____

Job Location _____

Assessors Map _____ Tax Lot _____

Owner

Owner of Property _____

Address _____ Phone _____

City _____ State _____ Zip _____

Contractor/Installer

Contractor _____

Address _____ Phone _____

City _____ State _____ Zip _____

Construction Contractors License # _____ Expires _____

Description _____

Date of Installation _____ Date of Removal _____

Permit Fee: \$225.00 including \$100.00 Deposit and applicable fees.

By signature, I state and agree that I have carefully completed this application and hereby certify that all information herein is true and correct. I further agree and understand that the above described banner(s) and/or portable sign(s) is not larger than 60 square feet, and will be removed within 30 days from the date listed above. If the banner(s) and/or portable sign is not removed within the timeline specified, I will forfeit the \$100.00 deposit. I also understand that this special permit can be issued only twice per calendar year per development area. I also agree to call the inspection line at 726-3769 by the end of the 30th day to request an inspection to verify the removal of the banner(s) and/or portable sign(s). This inspection will begin the process to return the \$100.00 deposit if the banner(s) and/or portable sign(s) has been removed.

Signature _____ Date _____

For Office Use

Date of Application _____ Job # _____ Receipt # _____

Issued By _____ Amount Collected _____