



December 23, 2011

**REQUEST FOR PROPOSAL
#674**

**Public Works – Technical Services Division
Oracle Support Services**

ADDENDUM #1

The City of Springfield is hereby amending or clarifying the above mentioned Request for Proposal (RFP). The original document can be found on the City's website at www.springfield-or.gov by selecting the hyperlink *Purchasing/Contracts* from the menu on the left side of the home page, interested parties will be linked to the RFP/ITB page.

- 1. Solicitation Update: Page 2 I. Proposal Overview .** It is the City's intent to establish an agreement with a qualified supplier(s) for Oracle support services. Contracts may be awarded to multiple vendors. The agreement may be updated annually, to extend the term for not more than two successive one year periods, upon mutual agreement of the parties. If extended, City shall consider the requirements of the Springfield Municipal Code (SMC) Section 2.708(3) and each extension shall not be effective until reviewed and approved by the Springfield Common Council.

- 2. Solicitation Update: Page 6 Selection Criteria and Process.**
If interviews are deemed necessary they will be held on February 2nd and 3rd, 2012. If part of the proposers' response includes technology then a proof of concept (POC) shall be required. The proposers will be required to supply connections for both teleconference and web conference service for their interview and POC.

Interviews and POC will be evaluated on the following criteria:

A. 1.3.1-1.3.5 Requirements (POC)	30 points
B. 1.3.6 Requirements (Support Level and Response)	40 points
C. Responses to situational questions	<u>30 points</u>
TOTAL	100 points

3. **Question:** In reference to **Page 8, Section XII**. Exceptions: if we would like to take exception to items in Attachment 2, do those need to be submitted by 01/04/12? We would like to know if the 01/04/12 due date is meant to include contractual exceptions or just general RFP questions.

City's Response: Yes, the 1/04/12 date is the deadline which includes all questions or exceptions to all items in the document.

In the event that it is necessary to further amend, revise or supplement any part this RFP, additional addenda will be posted on the City's website at <http://www.springfield-or.gov> (select the **Purchase Contracts** hyperlink and Addendum 1 – RFP #677 Oracle Support Services). As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers to whom City provided the initial Request for Proposal. This addendum shall be considered part of the specification of the Request for Proposal. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL PROPOSERS SHALL ACKNOWLEDGE AND INCLUDE THIS ADDENDA #1 AS PART OF THEIR SUBMITTAL PACKAGE.