

City of Springfield

APPLICATION FOR A SECOND DRIVEWAY / OVERWIDTH DRIVEWAY

Applicant (Property Owner): \_\_\_\_\_ Date: \_\_\_\_\_

Address of Property Owner: \_\_\_\_\_

Address of Property for Driveway Permit: \_\_\_\_\_

Building Permit No: \_\_\_\_\_  Second driveway  Overwidth (Max. 30') \_\_\_\_\_ FT.

**Application Fee:** \$40.00  
No: \_\_\_\_\_

Received By: \_\_\_\_\_ Receipt

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**Please sketch the proposed driveway. Include the following applicable items: house or building, proposed driveway, existing driveway, and street names. Include dimensions and measurements to property lines, road intersections and bordering driveways. (See attachment for an example.)**

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All applications outside the city limits of Springfield that are within the Urban Growth Boundary require a Lane County Permit.

**Note:** The City of Springfield will not grant a second driveway permit on an Arterial or Collector Street. Over width driveways up to 30ft. may be approved by the transportation planning engineer provided that safety and traffic guidelines are met.

Driveway's over 30' in width require a Land Use Decision and are not handles on this application. (Contact the Planning Dept.)

The application fee is not refundable.

1. Property type: Single Family Residence \_\_\_\_\_ Duplex \_\_\_\_\_ Other \_\_\_\_\_
2. The proposed driveway will take access from which street \_\_\_\_\_
3. The distance from the edge of the driveway to the nearest corner (measured to the curb return) is \_\_\_\_\_ feet.
4. The second driveway will give access to: Garage\_\_\_\_ Carport\_\_\_\_ Side yard\_\_\_\_ Other\_\_\_\_\_
5. The distance from the property line to the garage, carport, fence, wall, or other, (where the vehicle is to be parked) is \_\_\_\_\_ feet.
6. Will the proposed parking / storage area create a vision obstruction to adjacent property driveways or to any vehicular movement on a public street? (See vision clearance attachment)\_\_\_\_\_

**A permit will require that the applicant meet City and/or County standards, specifications, and codes. Generally this means that the area behind the sidewalk shall be surfaced to the property line and also a minimum of 18 feet behind the property line.**

When this application is approved by the City, the applicant must obtain a curbcut/driveway permit from the Public Works Department, Engineering Division within 60 days or reapply.

**PROPERTY OWNER'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(TRANSPORTATION DIVISION)

**BUILDING PERMIT NO.:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Staff Comments: